

CITY OF BELMONT CITY COUNCIL



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CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, February 25, 2025

6:00 PM

City Council Chambers

City Hall, One Twin Pines Lane, Belmont, California

MEETING ATTENDANCE:

Council meetings, unless otherwise noted, are broadcast live to Belmont residents on

1. Comcast Cable Channel 27
2. Streamed live via the City's website at Belmont.gov,
3. ZOOM <https://belmont-gov.zoom.us/> **Meeting ID: 95745673035**
4. Public may attend the meeting in the Council Chambers, Belmont City Hall 2nd floor

PUBLIC COMMENT:

- Public in the Council Chamber present the Clerk a request to speak slip found at the table at the rear of the chamber.
- If participating virtually use the Raise Hand feature to request to speak.
 - For dial- in comments, call *67 1-(669) 900-6833 (your phone number will appear on the live broadcast if *67 is not dialed prior to the phone number),
 - enter **Meeting ID: 95745673035**, and press *9 to request to speak.

All public comments are subject to a **3-minute time limit** unless otherwise determined by the Chair.

If you wish to submit written public comment, you may send an email to cclerk@belmont.gov before the council considers the item. Please indicate the agenda item topic or agenda item number you wish to comment on in your email's subject line. Any public comment regarding agenda items that are received from the time of publication of the agenda and 3 hours before the start of the meeting will be distributed to the Council prior to the meeting and made part of the meeting record. Written public comments will not be read during the Council meeting.

The Mayor has the authority to rule any speaker out of order, including speakers during the Public Comment period; If the subject raised is not within the subject matter jurisdiction of the City Council, during a public hearing or a general business item if the speaker is not presenting testimony or evidence relevant to the matter or if the speaker becomes disruptive to the proceedings and conduct of the meeting.

The Mayor also has the authority to order any person who willfully interrupts the meeting to be removed. All persons are expected to conduct themselves with civility and courtesy at all times. All

persons giving comments shall speak directly to the Council and address issues, not individuals. Personal attacks, cursing and outbursts from the audience in support or opposition to a speaker are not tolerated in order to foster an environment where everyone feels welcome to speak.

1. CALL TO ORDER [6:15 pm]

2. ROLL CALL

3. CLOSED SESSION

A. Conference with Labor Negotiators (Govt Code Section 54957.6)

Agency designated representatives: Afshin Oskoui, City Manager Employee organization: Mid-Management Confidential Employee Association (MMCEA) and Belmont Police Officers Association (BPOA) and American Federation of State, County and Municipal Employees (AFSCME)

4. STUDY SESSION [none]

The public will have an opportunity to address the City Council concerning this item.

REGULAR BUSINESS ITEMS [7:00 pm]

5. PLEDGE OF ALLEGIANCE

6. REPORT FROM CLOSED SESSION

7. SPECIAL PRESENTATIONS

A. Proclamation Recognizing March as Women's History Month

B. Third Annual Dr. Martin Luther King, Jr. Poetry & Essay Contest Recitals

C. Introduction of San Mateo Consolidated Fire Department Fire Chief

8. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

This portion of the meeting is reserved for persons wishing to address the Body on any City matter not on the agenda. The period for public comment at this point in the agenda is limited to 15 minutes, with a maximum of 3 minutes per speaker. Speakers who requested but did not receive an opportunity to speak during this comment period will be given an opportunity to address the Body later in the meeting. State law prohibits the Body from acting on non-agenda items.

9. COUNCILMEMBER ANNOUNCEMENTS

10. CONSENT BUSINESS

Consent business items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion on these items unless a member or staff request specific items to be removed for separate action. The City Attorney will read the title of ordinances to be adopted.

A. Approval of Minutes

Recommendation: Consider modifications and approve minutes

Attachment(s):

[February 11, 2025 meeting minutes](#)

B. Monthly Financials

Recommendation: Motion to accept monthly financials for the Months of October and November 2024

Attachment(s):

[Monthly Financial Reports - October](#)

[Monthly Financial Reports - November](#)

C. Adoption of Policy to Comply with Assembly Bill 2561 and Government Code 3502.3

Recommendation: Staff recommends that the City Council adopt a policy which establishes the framework and requirements for holding public hearings and reporting on the City's workforce vacancies, and recruitment and retention efforts in compliance with Assembly Bill ("AB") 2561. (Gov. Code § 3502.3.)

Attachment(s):

[Staff Report](#)

[Resolution](#)

D. Public, Education, and Government Access Program Ordinance Introduction

Recommendation: Introduce an ordinance establishing a state video franchise holder fee to support Public, Education, and Government (PEG) facilities and penalties of material breach of state and federal customer service standards.

Attachment(s):

[Staff Report](#)

[Draft Ordinance](#)

E. Server Replacement and Upgrades to Security System

Recommendation: Adopt a resolution authorizing the City Manager to negotiate and execute an agreement for the acquisition and installation of a server and associated upgrades to the security system for an amount not to exceed \$80,000

Attachment(s):

[Staff Report](#)

[Resolution](#)

[Server Replacement and Upgrade Quote](#)

F. Revisions to the Records Retention Schedule

Recommendation: Adopt a resolution approving a revised City Records Retention Schedule for all City Departments

Attachment(s):

[Staff Report](#)

[Resolution](#)

[Records Retention Schedule\(redlined\)](#)

G. Primary Grant Agreement with the San Mateo County Transportation Authority

Recommendation: Adopt a resolution authorizing the City Manager to negotiate and execute a Primary Grant Agreement (PGA) with the San Mateo County Transportation Authority (TA) to ensure eligibility for Measure A and Measure W grant funding

Attachment(s):

[Staff Report](#)

[Resolution](#)

[Primary Grant Agreement Template](#)

H. 2025 Pavement Rehabilitation Project Design Amendment #1

Recommendation: motion authorizing the City Manager to negotiate and execute Amendment #1 to the Task Order #8 with Pavement Engineering Inc. for additional services to develop progress sets and estimates for the 2025 Pavement Rehabilitation Project including the development of a Full Depth Reclamation (FDR) mix design and the design of a linear bioretention facility for an additional amount of \$42,672, for a total contract cost not-to-exceed amount of \$453,500

Attachment(s):

[Staff Report](#)

[Full Depth Reclamation \(FDR\) Quote](#)

[Bioretention](#)

I. Declaration of City Owned Properties as Exempt Surplus Land

Recommendation: Approve resolutions declaring the city owned properties located at 730 El Camino Real, 503 Crest View Avenue, and 1000 O'Neill as exempt surplus land under the Surplus Lands Act and finding the declarations exempt from CEQA under Guidelines Section 15061(b)(3)

Attachment(s):

[Staff Report](#)

[503 Crest View Ave SLA Resolution](#)

[730 El Camino Real SLA Resolution](#)

[1000 O'Neill Ave SLA Resolution](#)

11. PUBLIC HEARINGS [none]

12. GENERAL BUSINESS

General Business items are considered separately, typically in the order listed. The chair will call for public comment on each item when the body considers the item.

A. Community Benefits Program Implementation

Recommendation: Adopt a Resolution identifying community benefit priorities and receive an update on the proposed implementation strategy for the community benefit program

Attachment(s):

[Staff Report](#)

[Resolution](#)

B. Community Development Department Project Update

Recommendation: Receive a Community Development Department project update; no action required

Attachment(s):

[Staff Memo](#)

[Presentation](#)

13. BRIEF VERBAL REPORTS FROM MEMBERS AND STAFF

A. Verbal report from Councilmembers on Intergovernmental (IGR) and Subcommittee Assignments

B. Verbal report from City Manager

14. MATTERS OF INTEREST/CLARIFICATION

Items in this category are for discussion and direction to staff only. However, Council/Board may take final action on an item if there is no need for additional staff analysis.

15. ADJOURNMENT

If you need assistance to participate in this meeting, please contact the City Clerk at (650) 595-7413. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Meeting information can also be accessed via the internet at: www.belmont.gov. All staff reports will be posted to the web in advance of the meeting, and any writings or documents provided to a majority of the City Council/District Board or Commission regarding any item on this agenda will be made available for public inspection in the City Clerk's Office, One Twin Pines Lane, during normal business hours and at the Council Chambers at City Hall, Second Floor, during the meeting.

AGENDA POSTING: I declare a copy of this agenda was posted at City Hall, One Twin Pines Lane, and the City's website www.belmont.gov on _____, by _____, /s/ _____.